

**Work Plan / Report on Life Planning Education
and Career Guidance Service**

Name of school : Cheung Sha Wan Catholic Secondary School

School Year : 16-17

Objective	Strategies	Monitoring / Evaluation	Allocation of the CLP Grant :
<p>To enhance the capacity of career team in career guidance service and life planning education for students</p> <p>To relieve the teaching workload of career teachers</p>	<p>Employment of a teacher responsible for the following duties related to careers planning</p> <ul style="list-style-type: none"> ● Organize visits for junior form students ● Organize career-related programs for self-understanding and career planning e.g. Life Game ● Strengthen the support in career guidance service 	<p>The new teacher's performance attains 'Satisfactory level' or above in his record of staff appraisal</p>	<p>HK \$525,000</p>
<p>More opportunities are provided for students to explore their career and study paths</p>	<p>Visiting local tertiary institutions on Life Planning Days (each student will be arranged to visit 8 major local universities / tertiary institutions in 2 academic years)</p>	<p>Over 75% of participants agree that the activities can help them explore their career and study paths</p>	<p>HK \$30,000 (Transportation Fee)</p>

Equip students with skills for interviews for JUPAS application	Interview Workshop / Career Talk for students	80% of participants agree that they acquire the essential skills for JUPAS interview	HK \$5,000
Help Junior Form students to identify their strength, weakness, interest and potentials. The results are presented to parents on Parents' Day as a basis for students' career planning	A careers interest test is conducted at the levels from Form 1 to Form 3	90% of students agree that the test can help them discover their strength, weakness, interest and potentials.	HK \$5,000
Total amount			HK \$ 565,000.00
Surplus brought forward from the previous academic year (\$83,927.10) and CLP Grant Received for 2016-2017 (\$566,880.00)			HK \$ 650,807.10
Surplus			HK \$ 85,807.10

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Endorsed by: 
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 Supervisor

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