

Work Plan / Report on Life Planning Education
and Career Guidance Service

This is a proposed framework for planning, monitoring and evaluation purposes. Schools are free to adopt the format to suit specific needs.

Name of school : Cheung Sha Wan Catholic Secondary School

School Year : 17-18

Objective	Strategies	Monitoring / Evaluation	Allocation of the CLP Grant :
<p>To enhance the capacity of career team in career guidance service and life planning education for students</p> <p>To relieve the teaching workload of career teachers</p>	<p>Employment of a teacher responsible for the following duties related to careers planning</p> <ul style="list-style-type: none"> ● Organize visits for junior form students ● Organize career-related programs for self-understanding and career planning e.g. Life Game ● Strengthen the support in career guidance service 	<p>The new teacher's performance attains 'Satisfactory level' or above in his record of staff appraisal</p>	<p>HK \$350,000</p>
<p>More opportunities are provided for students to explore their</p>	<p>Visiting local tertiary institutions on Life Planning Days</p>	<p>Over 75% of participants agree that the activities can help them</p>	<p>HK \$30,000 (Transportation Fee)</p>

career and study paths	(each student will be arranged to visit 8 major local universities / tertiary institutions in 2 academic years)	explore their career and study paths	
Enable students to realize their weakness, strength and interest for F3 subject selection / programme selection in JUPAS application	Probe Test for Form 3 And Careers Inventory Test for Form 5	80% of students agree that the test can help them make informed decision for F3 subject selection and programme selection in JUPAS application	HK \$7,500
Equip students with skills for interviews for JUPAS application	Interview Workshop / Career Talk for students	80% of participants agree that they acquire the essential skills for JUPAS interview	HK \$5,000
Motivate a selected group of students (4D) to pursue their dreams	Dream-born career planning programme	80% of participants agree that the programme can motivate them to pursue their dream	HK \$15,000
Infuse Career & Life Planning in School Curriculum by helping students establish their own career profile	Update the career teaching tools (My Career Profile) for career education in junior form lessons	Positive APASO results and teacher feedback	HK \$20,000
Cultivate the entrepreneurial spirits of students	A business programme will be organized for the students taking	Over 75% of BAFS students agree that the School Business	HK \$15,000

	BAFS to run a small business in the school during parents' day.	Program can enhance students' understanding about business operations and major consideration, hence cultivate entrepreneurial spirits	
Enhance teachers' skills, knowledge and attitude towards career planning and individual counselling	Staff training sessions and workshops will be organized for teachers	75% of teachers agree that the programme can boost their skills, knowledge and attitude towards the career planning and individual counselling	HK \$5000
Total amount :			HK \$ 447,500

Prepared by MR. Chau Wai Hung (Career Master)