



Cheung Sha Wan Catholic Secondary School
Evaluation Report of the Capacity Enhancement Grant 2009-2010

No	BudgetType	Remarks	Budget	Used	Usefulness (1-5)	Effectiveness (1-5)	Continued (Y/N)	Evaluation
1	One temporary teacher teaching Chinese Language	Kwok YW	\$249,921.00	\$249,921.00	5	5	Y	Without this additional CEG to employ 1 temporary teacher, some programmes such as small teaching and marking of essays might not be launched.
2	One Clerical Assistant	Li Chin Fai	\$79,380.00	\$79,380.00	5	5	Y	This post serves the functioning of homework detention system. It should be continued unless the system is to be abolished
3	Pastoral Care Assistant	Kan MH	\$40,500.00	\$40,500.00	5	5	Y	Pastoral care assistant has successfully organized the regular religious activities to teachers and students. She also set up a good image that "Religious activities are fun".
4	Homework & Test Record System - Salary for parents	Lai HY & Yik LH	\$40,000.00	\$38,735.50	4	4	Y	<ol style="list-style-type: none"> The number of homework detentions decreased significantly by 38.8 % in 09-10. Moreover, there is a drastic decrease of 49.8% in demerits this year. There was a sharp drop of 64.5% for detainees' absence without proper reasons in 09-10. It might be due to several reasons. Start from this year, students could apply for a postponement of detention days for three times in an academic year. On the other hand, the detainees' absence without proper reasons will be sent to teachers in the Discipline Committee.
4	Homework & Test Record System - Service Award for CSW student	Lai HY & Yik LH	\$39,000.00	\$28,739.00				
4	Homework & Test Record System - Prizes	Lai HY & Yik LH	\$3,400.00	\$2,800.00				
4	Homework & Test Record System - Stationery / Mis Exp / Record Book	Lai HY & Yik LH	\$5,000.00	\$2,111.00				

4	SMS	Lai HY & Yik LH	\$10,600.00	\$4,908.70
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3. The attendance of the tutorial group and study room this year decreased by 26.4% this year. As the number of homework detentions dropped in this year, students might not need to attend the tutorial group or study room to receive stamps for the deletion of homework detention record.
4. A full scale survey was conducted for F.1 to F.4 students, their parents and all teachers in our school on 20th May, 2010. The data findings of the questionnaires revealed that all three parties strongly supported the tutorial group and study room. But for the homework detention, students did not favour this measure while their parents support this measure. Teachers showed a strong support to the homework detention scheme. Students preferred the homework detention scheme to be limited to F.3 but their parents wanted this to be continued to F.4. Teachers wished the scheme to be sustained to more than F.4.
5. The students' support team comprises of 9 major committees, functional groups and the social worker of our school. In order to discuss the findings and the future policy of the homework collection scheme, a meeting of the students' support team was held in late June, 2010. In the meeting, the team had come up to the following decisions:
 - a. For students who failed to hand in homework 8 times per term, they will receive a demerit. In addition, this policy will be extended to F.5 in 2010-2011.
 - b. For F.4 and F.5 students, they need not attend the homework detention class if they fail to hand in homework.
 - c. For F.1 to F.3 students, they need not attend the homework detention class if they fail to hand in homework for the first 5 times per term.
 - d. Students need 6 stamps (instead of 8 stamps) to cancel one record of failure to submit homework.
6. With reference to the suggestions of the students in the questionnaire, we decided to extend the study room from 1 hour to 1.5 hours in 2010-2011. As a result, both the tutorial group and study room will last for 1.5 hours next year.

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5	Subsidy to Tutorial Class - Biology	Ip CN	\$9,000.00	\$6,089.00	4	4	Y	<p>For the 2 F.4 Biology groups, the attendance is about 70%. For the F.4 Combined Science group, the attendance is just about 52%. For the %5 tutorial group, the attendance is below 50%.</p> <p>Strategies have to be devised to boost up the attendance in the coming year, especially for the combined science group.</p> <p>For those students who have attended the course regularly, their feedback is positive.</p>
5	Subsidy to Tutorial Class - Chemistry	Wong CK	\$9,000.00	\$2,242.20	4.5	4.5	Y	<p>F.4 Tutorial Class The attendance is over 90% Post-test should show a 15% improvement.</p> <p>F.5 Tutorial Class The attendance is over 90% Post-test should show a 15% improvement.</p> <p>F.6 Tutorial Class The attendance is over 90% Post-test should show a 15% improvement.</p> <p>F.7 Tutorial Class The attendance is over 90% Post-test should show a 15% improvement.</p>
5	Subsidy to Tutorial Class - Physics	Wong YF	\$9,000.00	\$3,692.70	4.5	4.5	Y	<p>✧ Number of tutorial groups in F.5: 1 ✧ Number of tutorial groups in F.4: 3 Comment: The results of F.4 internal examination raised from 63% in first term to 87% in second term. Moreover, the reactions from students and tutors are generally good.</p>
5	Subsidy to Tutorial Class - Chi Hist	Li WH	\$2,100.00	\$0.00	3.5	3.5	N	<p>同學的出席率較差，經跟進後改善亦不大；加上新高中學制，課程結構變動，故未來一年將暫停舉辦，代課程明確後，再定方向</p>

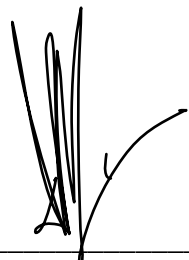
No	BudgetType	Remarks	Budget	Used	Usefulness (1-5)	Effectiveness (1-5)	Continued (Y/N)	Evaluation
6	English - Two PT CE Oral Trainers	Chew LC	\$4,800.00	\$2,000.00	4	4	N	Students received adequate feedback on their discussion skills.
6	English - Lang Assistant to support F.4 - F.5 oral	Chew LC	\$6,000.00	\$0.00	3	3	N	Language assistants were hired to carry out oral assessment in class with 4A but there was no regular programme to integrate it into all F.4 classes.
6	English - F.1-F.3 Enrichment Course	Chew LC	\$5,000.00	\$0.00	N.A.	N.A.	N	The plan had not been carried out because of the shortage of manpower to plan and implement it.
6	English - Lang Assistant for biweekly writing	Chew LC	\$4,000.00	\$0.00	4	4	N	Instead of hiring a language assistant, senior form students were invited to mark the F.1 and F.2 bi-weekly writing.
7	Mathematics - F.3 Training Program	Chan KH	\$2,500.00	\$1,005.00	4	4	N	2009-2010 is the end of the pilot scheme, there is no need to hold this program in the year 2010-2011.
7	Mathematics - F.4 Tutorial Class	Chan KH	\$9,000.00	\$4,097.00	4	4	Y	The attendance is over 75% and students are willing to learn more in the tutorial class.
7	Mathematics - F.5 tutorial class	Chan KH	\$9,000.00	\$96.50	4	4	Y	The attendance of F.5 tutorial class and Elite Group Training are over 85%, the most of expenses were claimed from DLG.
7	Mathematics - Elite Group Training	Chan KH	\$3,000.00	\$0.00	4	4	Y	
8	Applied Learning	Chau WH	\$25,000.00	\$23000.00	NA	NA	Y	<p>Students taking Applied Learning are very interested in their areas of studies. As reported by the students, their attendance is very high (over 90%).</p> <p>Although they come from the average-ability classes (5D and 5E), it is expected that they can obtain "Pass" in HKDSE.</p> <p>There are 10 students taking Applied Learning in cohort 2010-2012. It is suggested the quota should not be increased next year, because it might affect the performance of their existing electives.</p>

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9	ASEL class (F.1 - F.3)	Wong CK & Ip YC	\$122,000.00	\$70,192.20	4	4	Y	<p>1. Attendance of the students was over 88%</p> <p>2. Based on the observation and feedback from tutors and the participants, over 60% of the participants are more positive towards learning.</p> <p>3. Over 65% of the participants can passed the final examination</p>
10	ASEL class (F.4 - F.6)	Wong CK & Ip YC	\$57,000.00	\$1,480.10	4.5	4.5	Y	<p>The attendance is over 90%</p> <p>Post-test should show a 15% improvement.</p>
11	Leadership training package for 50 Prefects	Wong YF & Cheung CY	\$20,000.00	\$15,050.00	4	4	Y	<p>The prefects found the programme meaningful and worth doing in the coming school year. They also gave feedback on planning the training in a more practical approach to further enhance the effectiveness of the training programme.</p>
12	Leadership training programs for House Captains, Chairman, Committee members of Clubs, Interest Group etc	Wat HT	\$15,000.00	\$5,067.00	5	5	Y	<p>This year, only the Library Club had successfully organized a leadership training camp. 70 students participated in this working camp. The club had also successfully received a subsidy \$7490 of the "outdoor education camp" from the government. Before going to the camp, all participants should be involved in the preparation work. In the camp, the librarians were divided into 3 ranks: the supervisors, organizers and participants. The rank of the students depends on their experience working in the library and the camp. They were also separated into different houses and compete with each other. The Club had organized a very successful camp with a budget cost.</p> <p>Besides allowing clubs and societies to apply for the subsidy, EACC will organize leadership training camp to clubs' committee members in the coming years.</p>

No	BudgetType	Remarks	Budget	Used	Usefulness (1-5)	Effectiveness (1-5)	Continued (Y/N)	Evaluation
13	CGC Mass Programme - Big Brothers' & Sisters' Scheme	Lau CK & Tam CY	\$1,500.00	\$1,500.00	4	4	Y	<p>1. Participation of F.1 little brothers F.1 little brothers were, in general, active and eager to take part in mass activities organized by the Scheme. Regular lunch meetings were a success in terms of attendance. Mr Ngo yiu-fung was praise-worthy for being very helpful and responsible reminding brothers to attend the meetings and ordering lunch boxes, etc. However, some of the little brothers found it difficult to meet their big brothers either because both parties had to attend tutorial classes or occupied by after-school activities.</p> <p>2. Performance of F.6 big brothers The performance of F.6 big brothers was on the whole satisfactory. They displayed leadership and played a fairly responsive role in organizing mass programmes. They also tried to take initiative in meeting their little brothers regularly and see to their needs as required.</p> <p>3. Performance of F.4 big brothers Though they attended most of the mass programmes organized, some, especially those from F. 4A, appeared rather passive and needed 'push' from teacher advisors to meet their little brothers. It was suggested that more good-natured and enthusiastic students should be recruited to serve as big brothers.</p> <p>4. Evaluation of the activities The survey on evaluation of the activities was encouraging. A great majority of members responded positively to the activities conducted and would recommend F.1 new comers to join the Scheme.</p>
13	CGC Mass Programme - Talks on drug abuse	Ng CK	\$2,400.00	\$1,491.70	4	4	Y	<p>From the student survey, it showed that the talk was successful. Through the talk, more than 84% of students knew more about the harmful effects of drugs and thought this could help strengthen their determination to refrain from drugs.</p>

No	BudgetType	Remarks	Budget	Used	Usefulness (1-5)	Effectiveness (1-5)	Continued (Y/N)	Evaluation
13	CGC Mass Programme - Workshop on enhancing self-image & establishing self-esteem Leadership Training 'Let's Do It' Scheme (青年領袖社區實踐計劃)	Ng CK	\$6,000.00	\$6,000.00	4	4	N	In general, over 80% of the participants attended the group sessions. Their attendance was satisfactory. From the student survey, about 80 % of the participants found that they made steady progress on communication skills and leadership. 60% of them thought that they had better management on their emotion and all of them agreed that the Scheme could strengthen their peer relationship.
14	Staff Development Days	Ip CN	\$20,000.00	\$0.00	N.A.	N.A.	N.A.	No need to use the budget as expenses on staff development were paid by school-based management supplementary grant.
15	Integrated Science: Tutorial Classes – F.2 1 class for slower learners	Chin HW	\$3,000.00	\$1,653.40	3	3	Y	The attendance is just 50% Yet both teachers and students reflected that the tutorial helped them tackle their difficulty in learning science.
15	Integrated Science (Olympiad) - Workshop for International Junior Science Olympiad	Chin HW	\$6,000.00	\$3,465.28	5	5	Y	The attendance for F.2 is over 70%. One student was awarded 2 nd class honour while 3 students were awarded 3 rd class honour. F.1 class will end in August and the attendance will be evaluated in late August.
16	Chemistry - F.5 - F.7 students to assist F.4 & F.6 students	Wong CK	\$1,000.00	\$0.00	N.A.	N.A.	N.A.	Original Subsidy was not used up. Refer to Item No. 5
16	Chemistry - Clerical Support	Wong CK	\$1,500.00	\$1,500.00	5	5	Y	The two students should be self-initiated, responsible and highly organized. The job will be completed in early July 2010
17	Biology - Part-time helper preparation of teacher materials	Ip CN	\$1,500.00	\$1,500.00	5	5	Y	Two F.7 students were employed for two weeks to scan, type and edit question banks and teaching materials.
18	Helpers to enter marks	Ip YC	\$6,000.00	\$4,250.00	5	5	Y	Old boys were employed to enter marks for Continuous Assessment and exams. Work was done with a satisfactory degree of precision. (Ip YC) There is little room for clerical staff and teachers to complete the task as they have already been engaged to other routines. It helps to reduce their workload. (Li CF)

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SP	SMS (additional, refer to item no. 4)	Yik LH	\$5,000.00	\$0.00	NA	NA	NA	No need to use the supplementary budget as the number of detainees sharply decreased this year.
SP	English Corner (board games)	Chew LC	\$1,500.00	\$1,492.20	4	4	Y	Groups of 4-6 students met Mr Stead every Wednesday to practice English oral communication. The effect was good and will be continued in the coming year.
SP	Gifts	Chew LC	\$500.00	\$0.00	1	1	Y	
SP	Equipment	Chew LC	\$800.00	\$0.00	5	5	N	
Total			\$835,901.00	\$603,959.48				

Prepared by: 

 Wat Hoi Tim

7/10/2010

Revised on 8/8/2011

Note:

CEG expenses covered by:

	\$
CEG received in 2009-10 school year	458,927.00
Surplus of OEBG General Domain	145,032.48
	<u>603,959.48</u>