

Cheung Sha Wan Catholic Secondary School
Evaluation of Capacity Enhancement Grant (CEG) 2012 –2013

AIMS

- (a) reducing workload of teachers;
- (b) coping with diverse and special learning needs of students.

HOW TO USE THE GOVERNMENT GRANT

The Evaluation is as follows:

AIM	PLAN	DURATION/ MODE	AMOUNT	SUCCESS CRITERIA	PERSON-IN- CHARGE	Useful ness (1-5)	Effecti veness (1-5)	Continued (Y/N)	Evaluation
(b)	(1) Tutorial classes for slow learner from F4-5 - purchasing exercise books and conduct tutorial classes by the Old-Boys.	Oct 12 - May 13	\$8,000.00 (Approved) \$5,711.90 (Spent)	More than 90% of the participants pass in Aggregate.	Chan Kam Hung	4	4	Y	All the students in the tutorial classes passed in the examination.
(a)	(2) Prepare HKDSE for F.6 classes - purchasing mock exercises and conduct tutorial classes by the Old-Boys.	Oct 12 - Feb 13	\$4,500.00 (Approved) \$4,275.00 (Spent)	More than 90% of the participants pass in HKDSE.	Chan Kam Hung	4	4	Y	All the participants, supposed to be slow learners, passed in HKDSE
(a)	(3) F3 TSA Preparation - purchasing TSA exercises and conduct Pre-TSA test on June 13	Feb 13 - Jun 13	\$3,500.00 (Approved) \$2,224.00 (Spent)	More than 90% of the F.3 students pass in TSA.	Chan Kam Hung	5	5	Y	It is a good practice for F.3 students to prepare for the TSA right after finishing the teaching schedule in June, nearly 100% (only 2 students absent) students were present in the preparation.
(b)	(4) Applied Learning for F5 and F6 students - conducting survey / evaluation on students' progress - closely monitoring students' attendance rate - assessing students'	Cohort Year 11-13 (F.6) Cohort Year 12-14 (F.5)	\$40,000.00 (Approved) \$23,161.00 (Spent)	Student shows at least 80% of cumulative attendance rate. Students obtain at least pass in cumulative results.	Chau Wai Hung	5	5	Y	All students (2011-2013 cohort) obtained "attained" or above and 60% (6/10) obtained 'attained' with distinction. All can fulfill 80% attendance requirement.

	performance regularly								
(a)	(5) 3 days 2 nights overnight camping - a prefect training day camp to be held on 4-6 July 13	4-6 Jul 13	\$35,000.00 (Approved) \$30,947.80 (Spent)	More than 85% of the participants find the training useful and are satisfied.	Cheung Ching Yee	5	5	Y	Over 90% of prefects find the training camp effective as reflected in the evaluation survey.
(a)	(6) Teaching materials, hiring teaching assistants and oral trainers - employing two oral trainer during the HKDSE oral examination period - recruiting student helpers to help compile teaching materials	Sep 12 - Jun13	\$6,000.00 (Approved) \$6,000.00 (Spent)	More than half of the students come back for examination practice; teaching materials are updated and compiled for more effective teaching.	Chew Lai Chun	4	4	Y	Having oral trainers around enables F.6 students to receive more individual attention especially when there are a lot of students and teachers have got their own classes.
(a)	(7) Weekly workshop for target participants of International Junior Science Olympiad and fees of courses outside - organizing some in-school training programmes by teachers/alumni - finding the suitable courses outside - encouraging students to participate.	Sep 12 - Jun13	\$10,000.00 (Approved) \$9,982.00 (Spent)	Attendance rate should be over 80%. 80% Students find the courses fruitful.	Chin Ho Wai	5	5	Y	There were 2 classes, F.1to F.2 and F.2 to F.3 which were held in Summer Holidays. 3 helpers were enrolled to prepare tuition materials. The quality was found to be good and teachers found the support highly useful. Attendance rate for both classes is maintained at 82%(F.1 to F.2) and 90%(F.2 to F.3). 6 students were sent to IJSO-HK Screening 2013 and 2 got 2 nd class honour, 2 got 3 rd class honour.
(b)	(8) Weekly tutorial for lower achievers for each junior form by senior form students/old boys - organizing in-school tutorial session to be run by alumni - selecting suitable candidates and ask	Nov 12, Apr-May 13	\$8,000.00 (Approved) \$8,000.00 (Spent)	Attendance rate should be over 80%. 80% Students find the courses fruitful.	Chin Ho Wai	5	4	Y	7 tutors were recruited to prepare tuition materials. The quality was found to be good and teachers found the support esp for F.1 highly useful as reflected by great improvement in Final Exam.(Please refer to IS Evaluation 12-13 for details)

	them to participate								
(a)	(9) Preparation of teaching and learning materials	Jun 13 – Aug 13	\$3,000.00 (Approved) \$3,000.00 (Spent)	NA	Ip Chui Ngor	5	5	Y	3 helpers were enrolled to prepare T & L materials for the panel. The quality was found to be good and teachers found the support highly useful when they compile graded exercises for classes of the coming school year.
(b)	(10) After-school group discussion training for F.4 and F.5 students	Throughout the year	\$14,000.00 (Approved) \$15,690.00 (Spent)	Attendance rate of F.4 and F.5 students are 90% or above.	Kwok Yiu Wah	5	5	Y	1. 利用課餘訓練，緩解課時不足的問題。 2. 學生出席率達 97%。
(a)	(11) One temporary teacher - teaching Chinese Language	Throughout the year	\$296,500.00 (Approved) \$296,478.00 (Spent)	Teacher performance review is satisfactory.	Kwok Yiu Wah	5	5	Y	1 緩解中文科常額教席不足的問題。 2 有效協助推動中文科各項語文活動。
	(Supplementary) Students Anthology	Throughout the year	\$13,000 (spent)	The students find outstanding articles in the anthology useful.	Kwok Yiu Wah	5	5	Y	印刷了一千本派發給全校學生閱讀，反應理想。
(a)	(12) Tutorial Class for Athletes - extra training sessions for PE(DSE) students.	Throughout the year	\$7,000.00 (Approved) \$6,900.00 (Spent)	Attendance rate should be over 80%. 80% Students find the courses fruitful.	Li Tak Fai	5	5	Y	It is a very useful fund to support students for further learning and training. Students performed well in practical exam in HKDSE after they participated in this course and training.
(b)	(13) After-school tuition for F5 and F6 high-achievers and low-achievers. - hiring 8-10 tutors to facilitate exam skill drillings and collaborative learning	Throughout the year	\$14,000.00 (Approved) \$14,000.00 (Spent)	Improved performance in internal and public examinations. Positive feedbacks from students, tutors and teachers.	Pak Chiu Shuen Thomas	5	5	Y	The attendance of Tuesday and Wednesday afterschool was high (over 70%). The effectiveness could be seen in the much improved DSE scores in 2013 (45.1% of candidates scored Level 4+; over 80% of candidates scored Level 3+).

(a)	(14) Hiring people to arranging LS resource collections, formatting videos and handling data entry in AQP.	Throughout the year	\$3,000.00 (Approved) \$1,800.00 (Spent)	Sorted all audio-visual resources according to LS modules. Sorted all reference books in all LS cabinets.	Pak Chiu Shuen Thomas	5	5	Y	Over LS videos (600 clips), question papers and reference books were sorted into folders according to modules which immensely reduced teachers' workload. Thus, teachers could focus on enhancing their teaching and preparing for ESR 2013
(b)	(16) Tutorial classes for slower learners and elite students - Old Boys will be invited to teach tutorial Classes for Form 4, 5 and 6	Sep 12 - Jun 13	\$8,000.00 (Approved) \$6,444.60 (Spent)	The attendance is over 90%. 80% of the participants should pass CA quizzes.	Wong Chi Kit	5	5	Y	Students found the remedial classes useful. The attendance rate is over 85%. Over 70% of the students attended the remedial class showed improvement.
(b)	(17) ASEL - selection of target group of students - smooth operation and keeping of attendance records - monitoring of tutors' work and students' performance	Throughout the year	\$77,000.00 (Approved) \$25,409.90 (Spent)	Attendance of the students' needs to be over 85%. At least 50% of the participants can pass the final examination (Aggregate).	Wong Chi Kit	4	5	Y	Attendance rate is over 90%. 75% of the attended students showed improvement in submitting homework.
(b)	(18) Tutorial for slow learners - about 20 students will be selected to attend the supplementary classes on every Sat. Emphasis will be placed on basic knowledge in core contents and examination techniques.	Mid Nov 12 to Apr 13	\$8,000.00 (Approved) \$4,832.80 (Spent)	Attendance Rate should be higher than 80%. Improvement should be shown in F.5 aggregate results (subject ranking).	Wong Yiu Fai	5	5	Y	The attendance rate in each class was higher than 80 <u>5</u> %. Out of 1 <u>811</u> students in F.5 <u>4</u> tutorial classes, 1 <u>09</u> of them showed improvement in second term. Follow up: the practice will continue as our students really benefit from this arrangement. For those who showed no or little improvement, extra summer assignments will be given to them for consolidating their basic concepts.

(b)	(19) Geography ASEL Class - tutors are recruited to carry out small group tutorials (less than 10 students per group).	F.5: throughout the year. F.6: in the first term.	\$8,000.00 (Approved) \$8,000.00 (Spent)	Attendance rate should be over 85%. Over 80% students found the tutorials useful in raising their academic performance.	Yik Lai Ha	4	4	Y	Attendance rate is over 90%. Around 85% students found the tutorials useful.
(b)	(20) Homework policy - Homework Collection Scheme, Study Room and Tutorial group are included in the Homework Policy.	Throughout the year	\$79,000.00 (Approved) \$83,186.10 (Spent)	More than 70% students, parents and teachers agree study room and tutorial group are conducive to learning process.	Yik Lai Ha	5	5	Y	More than 70% students, parents and teachers agree that study rooms and tutorial groups are conducive to learning process.
(a)	(21) Tutors employed to scan and type question data bank - employing an old boys to help scanning and typing the HKCEE past paper for 15 years.	Sep 12 - May 13	\$4,000.00 (Approved) \$4,000.00 (Spent)	More than 60% of students found the data bank useful.	Yik Lai Ha	5	5	Y	It can save the effort of the teacher in preparing the question bank.
(a)	(22) One Clerical Assistant - employing one clerk to administer the Homework Policy.	Throughout the year	\$119,700.00 (Approved) \$120,604.03 (Spent)	A&CC teachers have reduced workload in executing the Homework Policy.	Yik Lai Ha	5	5	Y	The clerical assistant can administer the work efficiently and independently.
Total			Approved: \$756,200.00 Spent: \$693,647.13						

CEG Received for 2012-2013

\$516,616.00

Covered by other fund sources:

1. Grant from School-based After-school Learning and Support Programmes

\$107,400.00

2. Student Account - PATHS

\$69,631.13

Prepared by: _____

Wong Yiu Fai
Mr. Wong Yiu Fai
(Vice Principal)

Checked by: _____

Poon Shing Kai
Mr. Poon Shing Kai, Calepodius
(Principal)

Endorsed by: _____

Chan Kam Tim
Ms. Chan Kam Tim, Theresa
(Supervisor)

Date: 28 Oct 2013